

March 1, 2023

The Lucas County Board of Supervisors met in regular session at the courthouse on March 1, 2023. Present were Cathy Reece, Larry Davis and Dennis Smith. Chairman Reece called the meeting to order, and a motion was made by Smith and seconded by Davis to approve the agenda as written. All voted aye. Motion carried. A motion was made by Davis and Seconded by Smith to waive the reading of the minutes of the last meeting and approve as written. All voted aye. Motion carried.

A motion was made by Smith and seconded by Davis to approve the following documents. All voted aye. Motion carried.

Approve monthly report of the Lucas County Veterans Affairs for the month of February 2023 in the amount of 1962.79.

Approve appointment of David Beatty to the Lucas County Conservation Board to fill vacancy. Term will commence immediately and expire on January 1, 2027.

Approve the following adopted resolution for Entrance Policy.

**WHEREAS**, the Board of Supervisors is empowered under Section 309.67 of the Code of Iowa to establish maintenance policies for its Secondary Roads System; and,

**WHEREAS** the portion of any private access which lies on the secondary road right-of-way is under the control and jurisdiction of the Board of Supervisors; and,

**WHEREAS** Lucas County has had a policy between the County and the adjacent landowner for entrances for private use, not public, and

**WHEREAS** the policy in use dated March 2, 2000, needs to be corrected.

**NOW THEREFORE BE IT RESOLVED** by the Lucas County Board of Supervisors in session this 1<sup>st</sup> day of March, 2023, that the following be adopted as Lucas County's "Entrance Policy":

1. The County will not maintain the surfacing, rock or otherwise, on any portion of an entrance of driveway except under the following conditions:
  - a. If the existing surfacing is removed during a County maintenance or construction project, the granular surfacing will be restored to match what existed before the project. Lucas County will not replace concrete or asphalt surfacing.
  - b. If an entrance or driveway is a school bus turn-a-round, the County will maintain the surfacing on the public right-of-way part of that entrance at the request of the school authorities only.
2. The County will maintain the surface smoothness, earth fill, and culvert to that portion of an entrance that lies on the public right-of-way. Blading ruts from the entrance surface does not constitute removal of surfacing. If the existing culvert, which was installed by the County in the past, requires replacement, the County will replace it at the landowner's expense.
3. Existing entrances with less than a 20ft. wide top will be widened to 20ft. by the County at the landowner's expense upon request. Request to widen existing will be performed by the County but the landowner will pay for the length of culvert needed and will provide necessary dirt from a reasonable nearby source. If fill material is not provided, the landowner will pay Lucas County for any material and the transportation of said material required to properly finish the project.
4. The County will not install a new entrance unless it meets the following conditions:
  - a. The location, culvert size, grade, cross-slopes, and justification must meet the approval of the County Engineer in accordance with the Iowa D.O.T. Instructional Memorandum I.M. 3.210.
  - b. A minimum culvert size will be 15-inch in diameter and 18-inch diameter for rock and paved roads, respectively.

- c. After approval, the County will install the entrance within the existing right-of-way provided the landowner purchases the necessary culvert and supplies the necessary dirt from a reasonably nearby source. If fill material is not provided, the landowner will pay Lucas County for any material and the transportation of said material required to properly finish the project.
  - d. Any granular surfacing must be provided by the landowner at his expense.
  - e. For entrances extending past the existing right-of-way, the County Engineer, prior to the commencement of any work, must approve each project in writing. Any fill dirt that needs to be placed outside the existing right-of-way will be done at 100% cost (equipment and labor) to the landowner. An engineer's estimate as to the cost of each project will be made and stated on the letter of approval. The landowner's cost of the estimate shall be deposited with the Lucas County Treasurer prior to the installation of the entrance.
5. In all cases where the landowner must purchase a culvert or part of a culvert, the new culvert must be purchased through the County and paid for in advance prior to installation of the entrance or the landowner may supply a new culvert which meet's the County Engineer's approval. Any entrances installed by others without the Engineer's approval which is deemed substandard, will not be maintained by the County and may be without notice removed by the County at the County Engineer's discretion.

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A motion was made that Lucas County will have a local letting for Granular Surfacing to be placed on approximately 87.2 miles of Farm-to-Market Roads, totaling 22,100.00 tons. All bids will be accepted until 9:00 a.m., with opening for acceptance at 10:00 a.m., Monday, March 13, 2023, in the Lucas County Board Room.

A motion was made by Davis and Seconded by Smith to approve the following documents. All voted aye. Motion carried.

Motion to approve bi-monthly report of the Lucas County Sheriff's office for the period from 2/16/2023 – 03/01/2023. The total amount of expenditure was \$4,779.26.

Motion to approve use of State Local Fiscal Recovery Funds (SLFRF) to spend on government services for the Lucas County Treasurers Office. Lucas County would accept the proposal from Bailey Office Outfitters for the purchase of five desks. The total amount of the bid is \$5,135.00 which includes installation of furniture.

Approve the following Resolution to adopt Lucas County Updated "Brush Clearing Policy" Policy,

**WHEREAS** The Board of Supervisors is empowered under Section 309.67 of the Code of Iowa to establish maintenance policies for its Secondary Roads system": and,

**WHEREAS** Lucas County has had a 50%-50% share basis policy between the County and an adjacent landowner for the clearing of brush along right-of-way fences on secondary roads, and,

**WHEREAS** the policy in use dated May 4, 1992, needs to be updated.

**NOW THEREFORE BE IT RESOLVED**, by the Lucas County Board of Supervisors in session this 1<sup>st</sup> day of March, 2023, that the following be adapted as Lucas County's "Brush Clearing Policy":

1. Lucas County will participate in the cost of clearing brush in fence lines along county roads on a general basis of 50% of the cost paid by the Landowner and 50% of the cost paid by the County. The County will participate in the cost of ditch cleaning along the right-of-way of county roads on a general basis of 50% of cost paid by the landowner and 50% paid by the County.
2. Each project must be approved in writing by the County Engineer prior to the commencement of any work. An engineer's estimate as to the cost of clearing each project

will be made and the maximum dollar limit of county participation in each project will be stated on the letter of approval. The landowner will contract for the necessary equipment and services to provide ditch cleaning.

3. The landowner will contract for the necessary equipment and services to provide the clearing.
4. Clearing will include the county right-of-way and a strip not to exceed one rod wide on the private landowner's side of the fence adjacent to the road.
5. Participating landowners must agree to provide a site for disposal of all brush.

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Approve motion that Rathbun Regional Water Assoc. be permitted to cross under Lucas County Secondary roads in Otter Creek Township, Section 10 of Lucas County, Iowa.

Approve motion Lucas County accept the professional services for updating of the Lucas County Local Road Safety Action with Kimley-Horn. Kimley-Horn will also provide support for producing and submitting and application for the 2023 Safe Streets and Roads for All (SS4A) Grant as administered through the Bipartisan Infrastructure Law.

Veterans' affairs director David Amos reported he is trying to get a flag poll for the V.A. building office. He also said he has food boxes for veterans toward the end of each month for Veterans who would need them.

The Lucas County Treasurer reported taxes are due March 31, 2023.

Conservation Director Skylar Hobbs gave an update on the progress of the reconstruction at Pin Oak Marsh which was destroyed by a tornado one year ago on March 5, 2022.

It was reported there will be a Chick-fil-A food truck in Chariton for the noon meal on the Chariton Square.

A motion was made by Smith and seconded by Davis to approve payment of the following claims for the period from 2/15/2023 through 03/01/2023 in the amount of \$105,896.44. All voted aye. Motion carried.

ACCESS SYSTEMS	COPIER LEASE- AUD	\$153.77
ACCESS SYSTEMS	IT SVC- CT HOUSE	\$3,863.10
ACCURATE HYDRAULICS & MACHINE	PARTS SR	\$2,942.26
AGRILAND FS INC	DIESEL FUEL SR	\$3,041.68
ALLIANT ENERGY	UTILITIES- DHS	\$781.78
ALLIANT ENERGY	UTILITIES- LEC	\$1,463.66
ALLIANT ENERGY	SUNDRY UTILITIES SR	\$40.35
RATHBUN REGIONAL WATER	SUNDRY WATER SR	\$89.00
AUSTIN BURGETT	REIMBURSEMENT SR	\$300.00
AUXIANT	ADMIN FEE	\$415.25
BOMGAARS	TOOLS- CONS	\$89.99
BRADY TRUCK & EQUIPMENT CO. IN	PARTS SR	\$160.00
BRANDON SHELTON	RENT MARCH 2023	\$6,608.33
BRUENING ROCK PRODUCTS INC.	GRANULAR SURFACING SR	\$20,185.34
CANTERA AGGREGATES, LLC	GRANULAR SURFACING SR	\$13,165.03
CEDAR HILL MFG.	PARTS SR	\$87.12
CHARITON WATER DEPT.	SUNDRY WATER SR	\$124.19
CINTAS CORP #762	SUNDRY MISC SR	\$41.96
CITY OF CHARITON	FUEL SR	\$18,612.89
CITY OF CHARITON	FUEL BILLING- SOLID WASTE	\$600.99
CITY OF CHARITON	LANDFILL FEES MARCH 2023	\$354.25
CITY OF CHARITON	FUEL BILLING- SHF	\$1,466.28
CITY OF CHARITON	FUEL BILLING- CONS	\$172.83
CITY OF RUSSELL	SUNDRY WATER SR	\$42.02
CLIA LABORATORY PROGRAM	MED SUP- PH	\$180.00
CONTINENTAL RESEARCH CORP	PCC CONCRETE SR	\$284.47
CPI TELECOMMUNICATIONS	LEASE AGREEMENT- TREAS	\$662.89
CRAIG'S AUTO REPAIR	PARTS SR	\$492.48
DON SELLERS	COMM MEETING- VA	\$68.49
ELECTION SOURCE	ELECTION CODING	\$215.00
FILTER CARE	FILTERS SR	\$291.10
FIRST INTERSTATE BANK	OFC/ JAIL SUP- SHF	\$563.29

FIRST INTERSTATE BANK	UTILITIES- SENIOR CENTER	\$2,918.83
FRANK REDEKER	TABLE- CONS	\$250.00
GARY RODGERS	RECYCLING FEES MARCH 2023	\$1,350.00
HARTFORD LIFE INS	PREMIUM 0301 TO 03312023	\$673.53
HY-VEE INC.	PROVISIONS FOR CLIENTS- VA	\$174.97
INTERSTATE BATTERY SYSTEM	BATTERIES SR	\$425.85
IOWA STATE ASSN OF CO	SPRING SCH- AUD	\$210.00
JAMES PFEIFER	TOWNSHIP TRUSTEE	\$80.00
JOHN PIERCE	MED EXAM INVESTIGATOR	\$150.00
JUSTIN LANG	REIMBURSEMENT SR	\$126.22
KAMI WELCH	TOWNSHIP CLERK	\$230.00
KIMBALL MIDWEST	PARTS SR	\$457.75
LEAF	COPIER LEASE- REC	\$205.68
LINDE GAS & EQUIPMENT INC	WELDING SUPPLIES SR	\$177.49
LOCKRIDGE NETWORKS	INTERNET- LEC	\$159.00
MAIL SERVICES LLC	MOTOR NOTICES- TREAS	\$415.37
MAINSTAY SYSTEMS OF IOWA	CNTRL SYS LATCH REPAIR- LEC	\$465.00
MELODY ALLEN	COMM MEETING- VA	\$65.22
MID-AMERICAN RESEARCH	CUSTODIAL SUPPLIES- CT HOUSE	\$720.98
MIKE MILLER	TOWNSHIP TRUSTEE	\$80.00
NATIONAL ACADEMY OF SCIENCES	SCHOOL OF INSTRUCTION SR	\$400.00
O'REILLY AUTOMOTIVE INC.	ERASER WHEEL- SHF	\$32.37
O'REILLY AUTOMOTIVE INC.	PARTS SR	\$29.46
PREMIER PARTS, INC.	FILTERS SR	\$66.29
PRESTO-X	EXTERMIN SVC- CT HOUSE	\$45.20
PRESTO-X	EXTERMIN SVC- DHS	\$30.51
RICK B. ELMORE	TOWNSHIP TRUSTEE	\$80.00
RUSSELL AALSBURG	RENT ASST FOR CLIENT- GA	\$150.00
SHRED-IT USA JV LLC	SHREDDING FEB 2023	\$100.99
STATE MEDICAL EXAMINER	AUTOPSY FEE	\$2,838.00
STEPHEN FENTON	COMM MEETING- VA	\$61.76
THE JUNCTION	DIESEL FUEL SR	\$5,501.02
TRUE VALUE	APPLIANCES- CONS	\$1,767.00
TRUE VALUE	HAND TOOLS SR	\$14.99
U.S. CELLULAR	CELLPHONE- LEC	\$156.60
U.S. CELLULAR	CELLPHONE- CONS	\$100.87
U.S. CELLULAR	SUNDRY TELEPHONE SR	\$492.39
U.S. CELLULAR	CELLPHONES- PH	\$230.91
US POSTAL SERVICE	STAMPS- LEC	\$126.00
US BANK VISA	OFFICE SUPPLIES SR	\$5,312.10
VERIZON	MOBILE BROADBAND- LEC	\$240.06
WINDSTREAM	PHONE- MH PH VA	\$711.31
WINDSTREAM COMM	INTERNET	\$440.47
ZIEGLER INC.	PARTS RETURNED SR	\$72.46

A motion was made by Davis and seconded by Smith to adjourn sine die. All voted aye. Motion Carried.

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Cathy Reece, Chairperson

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Julie L Masters, Auditor